

**Report & Accounts  
for the year ended  
31st March 2005**



**DORCHESTER DISTRICT SCOUT COUNCIL**

**PRESIDENT: Mr Thomas Pope**

TRUSTEES: *Ex-Officio* - Appointment  
District Chairman  
District Commissioner  
District Secretary  
District Treasurer

Name  
**Mr Michael Marsh**  
**Ms Debbie Draper**  
**Mr John Scutt**  
**Mr Barry Thomas**

TRUSTEES: *Elected*

Name  
**Mr John Dickson**  
**Mr Percy Sennett**  
**Mrs Liz Taylor**  
**Mr David Lancaster**  
**Mr John Bates**

TRUSTEES: *Nominated* - Appointment  
District Public Relations Officer  
Scout Leader, 1st Dorchester Group  
District Explorer Scout Commissioner  
District Fellowship Member

Name  
**Mrs Pam Marsh**  
**Mr John Gage**  
**Mr Peter Brown**  
**Mr John Poole**

TRUSTEES: *Co-opted* - Appointment  
Chairman, Dorchester District Scout Fellowship  
Assistant District Commissioner (Scouts)

Name  
**Mr Morris Whitchelo**  
**Mr David Ling**

**BANKERS: Lloyds/TSB Bank Plc, 1, High West Street, Dorchester**

Group/District Registration Number with The Scout Association - **11501**

Charity Registration Number - **1039833**

Contact Name and Address - **Mr John Scutt,  
28 South Court Avenue, Dorchester, DT1 2BX**

DORCHESTER DISTRICT SCOUT COUNCIL

District Secretary: John Scutt 28 South Court Avenue Dorchester Dorset

Tel 01305 262158 email [john.scutt@dorchdistscout.fsnet.co.uk](mailto:john.scutt@dorchdistscout.fsnet.co.uk) website [www.scouts.org.uk](http://www.scouts.org.uk) [www.dorchester scouts.org.uk](http://www.dorchester scouts.org.uk)

Patron HM The Queen President HRH The Duke of Kent Founder Robert Baden-Powell OM

Registered Charity No: 1039833

# **DORCHESTER DISTRICT SCOUT COUNCIL**

## **Trustees Annual Report for the year ended 31<sup>st</sup> march 2005**

### **MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR**

The Executive Committee, as Trustees for the Dorchester District Scout Council, has met six times in the year to consider how to help promote the development of Scouting in the District. Its members, including Chairman, Treasurer and Secretary, were appointed at the AGM of the Council. The Committee has supported the District Team of Leaders comprising the District Commissioner and Assistant District Commissioners each with specific duties, i.e. the four Scout Sections (Beavers, Cubs, Scouts and Explorers), Public Relations, Special Needs and Fellowship. The District also has a Badge Secretary and an Explorer Scout Unit Administrator.

During the year the District Team supplemented the Groups' programmes of activities by organising a series of events. For Cub Scouts there were District Handicraft, Cooking, Football, Rugby and Quiz Competitions, and tests for the Athletes Badges. Beaver Scouts had a District Quiz, a Sleep-over and a Christmas party. Scouts took part in the District and County Banner and Cooking Competitions. The District was responsible for the Explorer Scout Unit (age 14 to 18) and the Leaders had succeeded in providing an attractive programme of adventurous activities, with emphasis on the outdoors. The St. George's Day Parade, led by the Dorchester Carnival Band, went to the United Church, Dorchester, for this year's well attended Service. The District Commissioner organised an Activity Day for the youngsters in all Scout Sections and a Dinner for Leaders, Officers and Helpers. The District Chairman had held two meetings with Group Administrators during the year.

At the Annual Census held on 31.1.2005 the total membership of the Scout Association in Dorchester District was 487, 12 more than in the previous year. In the 10 Groups in the District there were 114 Beaver Scouts which was 14 more than last year and for the first time there was a colony in every group. There were 154 Cub Scouts in 12 Packs, which was 20 less, 101 Scouts, an increase of 3, and 25 Explorer Scouts, an increase of 9, making a total of 394 youngsters enjoying Scouting in the District, an overall increase of 6. The number of girls has increased from 11 to 41. The District Commissioner had held meetings to recruit Explorer Scouts as Young Leaders.

The Appointments Sub-Committee had appointed 11 new Leaders during the year but there had been goings as well as comings and at the time of the Census there were 60 Warranted Leaders, three more than last year. In addition there were two more District Explorer Scout Leaders bringing the strength to 5 for the Unit. The new Adult Training Scheme introduced by the Scout Association on 1st January 2004 had now been in operation for its first full year whereby new Leaders were required to complete specific basic training modules prior to receiving a Leader Warrant. The District Commissioner had recruited Training Advisors from the Group Scout Leaders to help guide new Leaders through their "Personal Learning Plan".

The Dorchester District Scout Fellowship, with its own Officers appointed at its AGM, continued to enjoy a variety of monthly social events. Fellowship members assisted with all the District's fund-raising activities. and with some County events.

The District Executive contributed to the well-being of local Scouting by nett fund-raising amounting to approximately £3,900 in the year. This was mainly from the Scout Christmas Post 2004 organised within the terms of Government authorization and giving notice that half the proceeds would be donated to other local charities and appeals which benefitted by £2,195. A further £1,422 was raised from a Big Band Concert and monthly Bingo sessions. A donation of £2,750 had been received from West Dorset District Council which had been distributed to the Groups and the Unit on a per capita basis. To facilitate Group fund-raising the District organised an Autumn Fayre in Dorchester in October. The District's freehold property at Little Britain, comprising a hall and a meeting room, was now being well maintained; it was being used as a District HQ and as the base for the District Explorer Unit.

The Treasurer's Statement of Account showed the extent to which the District had assisted Scout Groups with grants towards the cost of camps, equipment, badges, insurance of helpers, Leader training courses, including First Aid and Mini-bus Drivers Certificates. This is in addition to covering the cost of District activities and administration for which no financial demands were made on Groups; all membership subscriptions received from Groups were to pay County and HQ subscriptions.

**DORCHESTER DISTRICT SCOUT COUNCIL**

**Trustees Annual Report for the year ended 31<sup>st</sup> march 2005**

**MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR (continued)**

At the end of the year income reserves amounted to **£15,600**. The Districts policy on reserves is to hold an amount **of between £10,000 and £15,000 to enable it to cover the District expenditure for a period of upto 3 years in the event that the main fundraising activities of the District were to suddenly cease.**

The trustees have identified the major risks to which they believe the District is exposed. They have reviewed these and have established systems to mitigate them.

The Objectives of the District are **to support Scouting activity within the District, financially, administratively and by contributing to programmed activities. The District aims to facilitate activity by providing resource, training opportunity, and promotion of traditional and modern scouting skills for the benefit of our young people and leaders.**

The District is a trust established under its rules which are common to all Groups/Districts. Trustees are appointed in accordance with the Policy, Organisation & Rules of the Scout Association.

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year.

Approved by the Trustees on ..... and signed on their behalf by

.....  
Chairman

# DORCHESTER DISTRICT SCOUT COUNCIL

## Receipts & Payments Account summary for the year ended 31st March 2005

	This Year General Fund	Previous Year
	£	£
Total receipts for the year (page C6)	<u>14,506.03</u>	<u>14,784.77</u>
Total payments for the year (page C8)	<u>(12,723.22)</u>	<u>(16,790.21)</u>
Net receipts (payments) for the year	<u>1,782.81</u>	<u>(2,005.44)</u>
Cash, bank and similar funds brought forward	<u>14,543.24</u>	<u>16,548.68</u>
Cash, bank and similar funds carried forward	<u><b>16,326.05</b></u>	<u><b>14,543.24</b></u>

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on the ..... and signed on their behalf by

.....  
Chairman

# DORCHESTER DISTRICT SCOUT COUNCIL

## Receipts for the year ended 31st March 2005

2005/2006		This Year	Previous Year
Budget £		£	£
<u>10,000.00</u>	MEMBERSHIP SUBSCRIPTIONS	<u>9,912.90</u>	<u>9,012.00</u>
<u>(10,524.50)</u>	less: Paid	<u>(10,022.50)</u>	<u>(9,480.00)</u>
<u>(524.50)</u>		<u>(109.60)</u>	<u>(468.00)</u>
	INVESTMENT INCOME RECEIVED		
<u>3.00</u>	Bank Interest	<u>2.81</u>	<u>3.49</u>
<u>25.00</u>	Building Society Interest (Portman)	<u>27.40</u>	<u>50.27</u>
<u>300.00</u>	Dividends and Interest (National Savings)	<u>325.09</u>	<u>274.24</u>
<u>0.00</u>	Property Rents (Little Britain)	<u>25.00</u>	<u>400.00</u>
<u>328.00</u>		<u>380.30</u>	<u>728.00</u>
<u>2,750.00</u>	DONATIONS / GRANTS	<u>2,816.00</u>	<u>3,329.00</u>
<u>0.00</u>	Explorer Unit Grants	<u>36.80</u>	<u>400.00</u>
<u>2,750.00</u>		<u>2,852.80</u>	<u>3,729.00</u>
	ACTIVITIES		
<u>0.00</u>	Beaver Scout Section	<u>163.93</u>	<u>37.31</u>
<u>0.00</u>	Cub Scout Section	<u>0.00</u>	<u>15.25</u>
<u>0.00</u>	Scout Section	<u>0.00</u>	<u>0.00</u>
<u>500.00</u>	Explorer Unit	<u>360.00</u>	<u>166.88</u>
<u>0.00</u>	District	<u>0.00</u>	<u>0.00</u>
<u>500.00</u>	Scout Fellowship	<u>326.50</u>	<u>734.30</u>
<u>100.00</u>	Leader Training	<u>30.00</u>	<u>228.00</u>
<u>1,100.00</u>		<u>880.43</u>	<u>1,181.74</u>
	FUND RAISING (gross)		
<u>3,000.00</u>	Waste Paper Sales	<u>2,839.81</u>	<u>3,988.19</u>
<u>(3,000.00)</u>	Waste Paper Payments to Groups	<u>(1,686.34)</u>	<u>(2,503.48)</u>
<u>5,000.00</u>	Christmas Post	<u>5,228.25</u>	<u>4,866.59</u>
<u>50.00</u>	Fellowship	<u>0.00</u>	<u>165.28</u>
<u>250.00</u>	Explorer Unit	<u>271.90</u>	<u>160.53</u>
<u>1,000.00</u>	Scout Bingo	<u>1,404.85</u>	<u>1,030.00</u>
<u>1,500.00</u>	Purbeck Big Band concert	<u>1,336.00</u>	<u>1,165.00</u>
<u>1,000.00</u>	Other	<u>112.05</u>	<u>65.30</u>
<u>8,800.00</u>		<u>9,506.52</u>	<u>8,937.41</u>
	OTHER INCOME		
<u>0.00</u>	Income Tax recovered - on subscriptions and donations	<u>0.00</u>	<u>0.00</u>
<u>0.00</u>		<u>0.00</u>	<u>0.00</u>

# DORCHESTER DISTRICT SCOUT COUNCIL

## Receipts for the year ended 31st March 2005 (continued)

2005/2006		This Year	Previous Year
Budget £		£	£
<u>0.00</u>	SUNDRY RECEIPTS	<u>0.00</u>	<u>3.90</u>
<u>50.00</u>	St. Georges Day \ Carol Service collections	<u>27.50</u>	<u>83.50</u>
<u>30.00</u>	Sale of Fellowship sweatshirts etc.	<u>0.00</u>	<u>10.00</u>
<u>0.00</u>	Sale of Explorer Unit neckers etc.	<u>0.00</u>	<u>39.90</u>
<u>800.00</u>	Badge receipts	<u>968.08</u>	<u>539.32</u>
<u>880.00</u>		<u>995.58</u>	<u>676.62</u>
<u>13,333.50</u>	TOTAL RECEIPTS FOR THE YEAR	<u>14,506.03</u>	<u>14,784.77</u>

# DORCHESTER DISTRICT SCOUT COUNCIL

## Payments for the year ended 31st March 2005

2005/2006		This Year	Previous Year
Budget £		£	£
	<b>PREMISES</b>		
<u>130.00</u>	NNDR & Water Rates (Little Britain)	<u>39.31</u>	<u>19.65</u>
<u>75.00</u>	Light and Heat (Little Britain)	<u>108.30</u>	<u>75.45</u>
<u>350.00</u>	Insurance (Little Britain)	<u>312.55</u>	<u>312.02</u>
<u>500.00</u>	Repairs & Renewals (Little Britain)	<u>229.40</u>	<u>3,782.54</u>
<u>1,055.00</u>		<u>689.56</u>	<u>4,189.66</u>
	<b>DONATIONS / GRANTS</b>		
<u>2,750.00</u>	Grants made to Groups	<u>3,468.01</u>	<u>3,548.45</u>
<u>2,196.00</u>	Donations made to Charities from Xmas Post	<u>2,196.00</u>	<u>2,130.00</u>
<u>30.00</u>	Donations made from Church Service collections	<u>0.00</u>	<u>31.50</u>
<u>500.00</u>	Jamboree & International payments to Groups	<u>70.00</u>	<u>100.00</u>
<u>5,476.00</u>		<u>5,734.01</u>	<u>5,809.95</u>
	<b>ACTIVITIES</b>		
<u>200.00</u>	Beaver Scout Section	<u>367.15</u>	<u>150.83</u>
<u>200.00</u>	Cub Scout Section	<u>154.60</u>	<u>46.06</u>
<u>200.00</u>	Scout Section	<u>36.33</u>	<u>86.78</u>
<u>500.00</u>	Explorer Unit	<u>216.75</u>	<u>192.88</u>
<u>0.00</u>	District	<u>613.70</u>	<u>340.16</u>
<u>500.00</u>	Scout Fellowship	<u>351.28</u>	<u>593.47</u>
<u>600.00</u>	Leader Training	<u>613.66</u>	<u>825.45</u>
<u>2,200.00</u>		<u>2,353.47</u>	<u>2,235.63</u>
	<b>FUND RAISING EXPENSES</b>		
<u>550.00</u>	Christmas Post	<u>562.94</u>	<u>501.82</u>
<u>500.00</u>	Scout Bingo	<u>531.96</u>	<u>443.39</u>
<u>0.00</u>	Explorer Unit	<u>18.02</u>	<u>0.00</u>
<u>700.00</u>	Purbeck Big Band concert	<u>786.62</u>	<u>677.55</u>
<u>300.00</u>	Other District	<u>68.21</u>	<u>103.89</u>
<u>2,050.00</u>		<u>1,967.75</u>	<u>1,726.65</u>
	<b>ADMIN/ESTABLISHMENT EXPENSES</b>		
<u>600.00</u>	Postage and printing	<u>499.80</u>	<u>667.07</u>
<u>350.00</u>	Insurances	<u>336.90</u>	<u>336.89</u>
<u>50.00</u>	Sundries	<u>58.01</u>	<u>64.40</u>
<u>1,000.00</u>		<u>894.71</u>	<u>1,068.36</u>
	<b>TRUSTEES EXPENSES</b>		
<u>0.00</u>	Team & Officers Expenses	<u>0.00</u>	<u>0.00</u>
<u>0.00</u>		<u>0.00</u>	<u>0.00</u>

# DORCHESTER DISTRICT SCOUT COUNCIL

## Payments for the year ended 31st March 2005 (continued)

2005/2006		This Year	Previous Year
Budget £		£	£
	PURCHASE OF CAPITAL EQUIPMENT		
<u>500.00</u>	Explorer Unit	<u>0.00</u>	<u>751.90</u>
<u>0.00</u>	District Equipment	<u>183.56</u>	<u>120.00</u>
<u>500.00</u>		<u>183.56</u>	<u>871.90</u>
<u>800.00</u>	PURCHASE OF BADGES	<u>889.66</u>	<u>878.06</u>
<u>0.00</u>	SUNDRY PAYMENTS	<u>10.50</u>	<u>10.00</u>
<u>0.00</u>	Loans repaid	<u>0.00</u>	<u>0.00</u>
<u>800.00</u>		<u>900.16</u>	<u>888.06</u>
<u>13,081.00</u>	TOTAL PAYMENTS FOR THE YEAR	<u>12,723.22</u>	<u>16,790.21</u>

# DORCHESTER DISTRICT SCOUT COUNCIL

## Statement of Assets & Liabilities for the year ended 31st March 2005

	This Year	Previous Year
	£	£
<b>MONETARY ASSETS</b>		
Bank Current Account(s) - District A/C (Lloyds / TSB)	<u>3,023.46</u>	<u>2,337.32</u>
Bank Current Account(s) - Explorer A/C (Lloyds / TSB)	<u>1,625.59</u>	<u>381.41</u>
Bank Deposit Account(s) (National Savings)	<u>10,599.33</u>	<u>10,274.24</u>
Bank Term Deposit(s)	<u>                    </u>	<u>                    </u>
Building Society Account(s) (Portman)	<u>1,077.67</u>	<u>1,550.27</u>
The Scout Association Short Term Investment Service	<u>                    </u>	<u>                    </u>
Cash in hand	<u>                    </u>	<u>                    </u>
	<u>16,326.05</u>	<u>14,543.24</u>
<b>OTHER MONETARY ASSETS</b>		
Tax Claim for Year ending .....	<u>                    </u>	<u>                    </u>
Debts due to District	<u>                    </u>	<u>                    </u>
	<u>0.00</u>	<u>0.00</u>
<b>INVESTMENT ASSETS</b>		
Government Stocks at market value	<u>                    </u>	<u>                    </u>
Other quoted securities at market value	<u>                    </u>	<u>                    </u>
Other investments	<u>                    </u>	<u>                    </u>
Property held for investment purposes	<u>                    </u>	<u>                    </u>
	<u>0.00</u>	<u>0.00</u>
<b>NON-MONETARY ASSETS</b> Assets for Charity's own use		
Badge Secretary's stock	<u>706.05</u>	<u>1,211.22</u>
Stock of Fellowship sweatshirts etc.	<u>62.50</u>	<u>62.50</u>
Land and Buildings <u>Little Britain</u>	<u>90,000.00</u>	<u>90,000.00</u>
Motor vehicles	<u>                    </u>	<u>                    </u>
Scouting equipment, furniture, etc.	<u>2,000.00</u>	<u>2,000.00</u>
	<u>92,768.55</u>	<u>93,273.72</u>
<b>LIABILITIES</b> Those due within one year		
Accounts not yet paid	<u>                    </u>	<u>                    </u>
Expenses incurred not yet invoiced	<u>                    </u>	<u>                    </u>
Subscriptions not yet paid (due April)	<u>745.60</u>	<u>                    </u>
Other	<u>                    </u>	<u>                    </u>
	<u>745.60</u>	<u>0.00</u>
<b>LIABILITIES</b> Those due after one year		
Loan (with details)	<u>                    </u>	<u>                    </u>
Hire Purchase owing	<u>                    </u>	<u>                    </u>
Leasing payments outstanding	<u>                    </u>	<u>                    </u>
Other long term liabilities	<u>                    </u>	<u>                    </u>
	<u>0.00</u>	<u>0.00</u>
<b>CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS</b> .....		

# Independent Examiner's Report to the Trustees of the

## DORCHESTER DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31st March 2005 which are set out on pages 4 to 9

### Respective responsibilities of trustees and examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

it is my responsibility to:

- Examine the Accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether matters have come to my attention.

### Basis of examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: .....

Qualification: .....

Address: .....

.....

Date: .....