

**Report & Accounts  
for the year ended  
31st March 2003**



**DORCHESTER DISTRICT SCOUT COUNCIL**

**PRESIDENT: Mr Thomas Pope**

TRUSTEES: *Ex-Officio* - Appointment

District Chairman

District Commissioner

District Secretary

District Treasurer

Name

**Mr Michael Marsh**

**Ms Debbie Draper**

**Mr John Scutt**

**Mr Barry Thomas**

TRUSTEES: *Elected*

Name

**Mr John Dickson**

**Mr Percy Sennett**

**Mr Dennis Perry**

**Mrs Marion Scott-Robinson**

**Mrs Barbara Perry**

**Mrs Liz Taylor**

TRUSTEES: *Nominated* - Appointment

District Public Relations Officer

Scout Leader, 1st Dorchester Group

Name

**Mrs Pam Marsh**

**Mr John Gage**

TRUSTEES: *Co-opted* - Appointment

Chairman, Dorchester District Scout Fellowship

Rep. of Dorchester Churches Together

Rep. of West Dorset District Council

Rep. of Lions Club of Dorchester

Name

**Mr Morris Whitchelo**

**Revd Alan Wickens**

**Cllr Daniel Smy**

**Mr Regan Hall**

**BANKERS: Lloyds/TSB Bank Plc, 1, High West Street, Dorchester**

Group/District Registration Number with The Scout Association - **11501**

Charity Registration Number - **1039833**

Contact Name and Address - **Mr John Scutt,  
28 South Court Avenue, Dorchester, DT1 2BX**

# DORCHESTER DISTRICT SCOUT COUNCIL

## Trustees Annual Report for the year ended 31<sup>st</sup> march 2003

### MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

The Executive Committee, as Trustees for the Dorchester District Scout Council, has met six times in the year to consider how to help promote the development of Scouting in the District. It has supported the District Team of Leaders comprised of the District Commissioner, seven Assistant District Commissioners and one District Scouter each with specific duties, i.e. the four Scout Sections, Adult Training, Public Relations, Special Needs and Fellowship. The District also has a Badge Secretary.

During the year the District Team supplemented the Groups' programmes of activities by organising a series of events. For Cub Scouts there were District Handicraft, Cooking, Football, Rugby and Quiz Competitions, and tests for the Athletes Badges. Beaver Scouts had a District Quiz, a Sleep-over and a Christmas party. Scouts took part in the District and County Banner and Cooking Competitions. The St. George's Day Parade led by the Dorchester Carnival Band went to the United Church, Dorchester, for this year's Service. Adults in the District celebrated the Queens Golden Jubilee with a Dinner in June and the youngsters and Leaders took part in the County's Jubilee Jamboree in September.

District and Group Leaders and Administrators attended a launch of the Scout Association's New Programme held by the County in West Dorset. The District had held two meetings with Group Administrators during the year. In July the District went on-line with its own website. The District surrendered the remaining 7 years of a 15 year lease of the 2 acre field at Blue Bridge, Dorchester, in compliance with the terms of the Charities Act, 1993. This was done in consultation with the Scout Association Trust Corporation, which held the land in trust for the District. The action, which was not opposed by the Groups, followed the closure of the District's Camp Site because of the landowner's insistence on grazing livestock in breach of the lease agreement, creating an unacceptable health hazard for youngsters from E.coli infection.

At the Annual Census held on 31.1.2003 the total membership of the Scout Association in Dorchester District was 475, an increase of 35 on last year. In the 10 Groups in the District there were 93 Beaver Scouts in 8 Colonies, which was 21 more than last year, 172 Cub Scouts in 12 Packs, which was 6 more, and 115 Scouts in 6 Troops, 11 more. There were 8 Venture Scouts, 1 less, making a total of 388 youngsters in the Movement in the District, a healthy increase of 37 compared with 5 last year. A new Beaver Colony had been formed at Maiden Newton. Five Groups had girls totalling 23, an increase of 12.

The Appointments Sub-Committee appointed 9 new Leaders but there had been goings as well as comings and at the time of the Census there were 54 warranted Leaders, three more than last year. Leader Training was progressing well.

An Accommodation Sub-Committee was formed to assess future accommodation needs and consider all options to meet them. The Executive accepted its recommendation not to sell the building at little Britain, Dorchester, but to repair and improve it at a cost of not more than £5,000 to make it suitable for use by all Sections, including specifically the new Explorer Scout Unit, and for the safe storage of District equipment and records.

The Dorchester District Scout Fellowship, with its own Officers appointed at its AGM, continued to enjoy a variety of monthly social events. Fellowship members assisted with all the District's fund-raising activities.

The District Executive contributed to the well-being of local Scouting by nett fund-raising amounting to approximately £5,000 in the year. This was mainly from the sale of waste paper collected for re-cycling and from Scout Christmas Post organised within the terms of Government authorization and giving notice that half the proceeds would be donated to other local charities and appeals; which benefited by a further £2,080 raised. There had been a successful Band Concert and other fund-raising events were planned. To facilitate Group fund-raising the District organised an Autumn Fayre in Dorchester in October.

The Treasurer's Statement of Account showed the extent to which the District had assisted Scout Groups with grants towards the cost of camps, equipment, badges, insurance of helpers, Leader training courses, and, most significantly, the purchase of manuals for the introduction of the new Programme in each Section. This is in addition to covering the cost of District activities and administration for which no financial demands were made on Groups; all membership subscriptions received from Groups were to meet County and HQ subscription demands.

The funds held by the District amount to some £16,500, this is in line with the policy set by the Executive to maintain sufficient funds to be able to cover the District's expenditure for a period of up to 3 years in the event that the main fundraising activities of the Executive were to suddenly cease.

The District is a Trust established under its rules which are common to all Districts. Trustees are appointed in accordance with the Policy, Organisation & Rules of the Scout Association. The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year.

Approved by the Trustees on Thursday, 8th May 2003 and signed on their behalf by

.....  
Chairman

# DORCHESTER DISTRICT SCOUT COUNCIL

## Receipts & Payments Account summary for the year ended 31st March 2003

	This Year General Fund	Previous Year
	£	£
Total receipts for the year (page C4)	<u>14,744.99</u>	<u>14,099.54</u>
Total payments for the year (page C5)	<u>(14,700.62)</u>	<u>(14,009.67)</u>
Net receipts (payments) for the year	<u>44.37</u>	<u>89.87</u>
Cash, bank and similar funds brought forward	<u>16,504.31</u>	<u>16,414.44</u>
Cash, bank and similar funds carried forward	<u>16,548.68</u>	<u>16,504.31</u>

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on 8th May 2003 and signed on their behalf by

.....  
Chairman

# DORCHESTER DISTRICT SCOUT COUNCIL

## Receipts for the year ended 31st March 2003

2003/2004		This Year	Previous Year
Budget £		£	£
<u>9,000.00</u>	MEMBERSHIP SUBSCRIPTIONS	<u>7,731.05</u>	<u>7,151.55</u>
<u>(9,300.00)</u>	less: Paid	<u>(8,008.00)</u>	<u>(7,374.50)</u>
<u>(300.00)</u>		<u>(276.95)</u>	<u>(222.95)</u>
	INVESTMENT INCOME RECEIVED		
<u>3.00</u>	Bank Interest	<u>3.34</u>	<u>2.36</u>
<u>50.00</u>	Building Society Interest (Portman)	<u>91.62</u>	<u>142.10</u>
	The Scout Assoc'n Short Term Investment Service		
<u>300.00</u>	Dividends and Interest (National Savings)	<u>319.17</u>	<u>438.01</u>
<u>0.00</u>	Property Rents (Little Britain)	<u>0.00</u>	<u>100.00</u>
<u>353.00</u>		<u>414.13</u>	<u>682.47</u>
<u>2,750.00</u>	DONATIONS / GRANTS	<u>5,105.00</u>	<u>2,796.50</u>
<u>0.00</u>	Jamboree Fund	<u>0.00</u>	<u>250.00</u>
<u>2,750.00</u>		<u>5,105.00</u>	<u>3,046.50</u>
	ACTIVITIES		
<u>0.00</u>	Beaver Scout Section	<u>50.50</u>	<u>0.00</u>
<u>0.00</u>	Cub Scout Section	<u>0.00</u>	<u>531.78</u>
<u>0.00</u>	Scout Section	<u>0.00</u>	<u>182.76</u>
<u>500.00</u>	Scout Fellowship	<u>530.00</u>	<u>531.20</u>
<u>0.00</u>	Leader Training	<u>10.00</u>	<u>261.00</u>
<u>500.00</u>		<u>590.50</u>	<u>1,506.74</u>
	FUND RAISING (gross)		
<u>5,000.00</u>	Waste Paper Sales	<u>5,148.47</u>	<u>2,172.41</u>
<u>(3,000.00)</u>	Waste Paper Payments to Groups	<u>(3,067.12)</u>	<u>0.00</u>
<u>4,700.00</u>	Christmas Post	<u>4,782.54</u>	<u>4,566.05</u>
<u>40.00</u>	Fellowship	<u>53.94</u>	<u>41.60</u>
<u>0.00</u>	Purbeck Big Band concert	<u>1,280.00</u>	<u>0.00</u>
<u>0.00</u>	Other	<u>102.92</u>	<u>31.01</u>
<u>6,740.00</u>		<u>8,300.75</u>	<u>6,811.07</u>
	OTHER INCOME		
<u>0.00</u>	Income Tax recovered - on subscriptions and donations	<u>0.00</u>	<u>141.00</u>
<u>0.00</u>	3rd Dorchester Funds	<u>0.00</u>	<u>1,832.33</u>
<u>0.00</u>		<u>0.00</u>	<u>1,973.33</u>
<u>0.00</u>	SUNDRY RECEIPTS	<u>29.08</u>	<u>0.00</u>
<u>50.00</u>	St. Georges Day \ Carol Service collections	<u>44.30</u>	<u>84.17</u>
<u>30.00</u>	Sale of Fellowship sweatshirts etc.	<u>16.40</u>	<u>(35.20)</u>
<u>300.00</u>	Badge receipts	<u>521.78</u>	<u>253.41</u>
<u>380.00</u>		<u>611.56</u>	<u>302.38</u>
<u>10,423.00</u>	TOTAL RECEIPTS FOR THE YEAR	<u>14,744.99</u>	<u>14,099.54</u>

# DORCHESTER DISTRICT SCOUT COUNCIL

## Payments for the year ended 31st March 2003

2003/2004 Budget £		This Year £	Previous Year £
	<b>PREMISES</b>		
0.00	Rent (Blue Bridge)	5.00	5.00
130.00	Water Rates (Little Britain)	116.83	53.78
200.00	Light and Heat (Little Britain)	125.05	123.49
350.00	Insurance (Little Britain)	312.02	277.36
5,000.00	Repairs & Renewals (Little Britain)	229.13	24.87
<u>5,680.00</u>		<u>788.03</u>	<u>484.50</u>
	<b>DONATIONS / GRANTS</b>		
4,100.00	Grants made to Groups	6,157.79	4,774.05
2,200.00	Donations made to Charities from Xmas Post	2,130.00	2,081.00
90.00	Donations made from Church Service collections	0.00	90.00
0.00	Jamboree payments to Groups	400.00	0.00
<u>6,390.00</u>		<u>8,687.79</u>	<u>6,945.05</u>
	<b>ACTIVITIES</b>		
200.00	Beaver Scout Section	163.22	49.69
200.00	Cub Scout Section	179.92	672.30
200.00	Scout Section	120.39	283.75
200.00	District	224.71	108.25
500.00	Scout Fellowship	522.80	549.06
800.00	Leader Training	540.81	800.71
0.00	Activity site maintenance and development	58.75	0.00
0.00	Thailand Jamboree payments to County	0.00	1,250.00
<u>2,100.00</u>		<u>1,810.60</u>	<u>3,713.76</u>
	<b>FUND RAISING EXPENSES</b>		
350.00	Christmas Post	633.47	361.27
0.00	Purbeck Big Band concert	511.34	0.00
100.00	Other District	136.78	0.00
<u>450.00</u>		<u>1,281.59</u>	<u>361.27</u>
	<b>ADMIN/ESTABLISHMENT EXPENSES</b>		
400.00	Postage and printing	429.01	389.81
350.00	Insurances	321.14	295.09
200.00	Sundries	291.56	252.05
<u>950.00</u>		<u>1,041.71</u>	<u>936.95</u>
	<b>TRUSTEES EXPENSES</b>		
0.00	Team & Officers Expenses	0.00	468.98
<u>0.00</u>		<u>0.00</u>	<u>468.98</u>

# DORCHESTER DISTRICT SCOUT COUNCIL

## Payments for the year ended 31st March 2003 (continued)

2003/2004		This Year	Previous Year
Budget £		£	£
	PURCHASE OF CAPITAL EQUIPMENT		
<u>0.00</u>	Strimmer (Little Britain)	<u>0.00</u>	<u>300.66</u>
<u>250.00</u>	District Equipment	<u>402.13</u>	<u>303.04</u>
<u>250.00</u>		<u>402.13</u>	<u>603.70</u>
<u>750.00</u>	PURCHASE OF BADGES	<u>672.02</u>	<u>495.46</u>
<u>20.00</u>	SUNDRY PAYMENTS	<u>16.75</u>	<u>0.00</u>
<u>0.00</u>	Loans repaid	<u>0.00</u>	<u>0.00</u>
<u>770.00</u>		<u>688.77</u>	<u>495.46</u>
<u>16,590.00</u>	TOTAL PAYMENTS FOR THE YEAR	<u>14,700.62</u>	<u>14,009.67</u>

# DORCHESTER DISTRICT SCOUT COUNCIL

## Statement of Assets & Liabilities for the year ended 31st March 2003

	This Year £	Previous Year £
<b>MONETARY ASSETS</b>		
Bank Current Account(s)	2,590.51	2,456.93
Bank Deposit Account(s) (National Savings)	10,958.69	10,639.52
Bank Term Deposit(s)		
Building Society Account(s) (Portman)	2,999.48	3,407.86
The Scout Association Short Term Investment Service		
Cash in hand		
	<u>16,548.68</u>	<u>16,504.31</u>
<b>OTHER MONETARY ASSETS</b>		
Tax Claim for Year ending .....		
Debts due to District		
	<u>0.00</u>	<u>0.00</u>
<b>INVESTMENT ASSETS</b>		
Government Stocks at market value		
Other quoted securities at market value		
Other investments		
Property held for investment purposes		
	<u>0.00</u>	<u>0.00</u>
<b>NON-MONETARY ASSETS</b> Assets for Charity's own use		
Badge Secretary's stock	1,058.49	1,280.92
Stock of Fellowship sweatshirts etc.	72.50	84.50
Land and Buildings <u>Little Britain</u>	85,000.00	80,000.00
Motor vehicles		
Scouting equipment, furniture, etc.	2,000.00	2,000.00
	<u>88,130.99</u>	<u>83,365.42</u>
<b>LIABILITIES</b> Those due within one year		
Accounts not yet paid		
Expenses incurred not yet invoiced		
Subscriptions not yet paid		
Other		
	<u>0.00</u>	<u>0.00</u>
<b>LIABILITIES</b> Those due after one year		
Loan (with details)		
Hire Purchase owing		
Leasing payments outstanding		
Other long term liabilities		
	<u>0.00</u>	<u>0.00</u>
<b>CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS .....</b>		

# Independent Examiner's Report to the Trustees of the

## DORCHESTER DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31st March 2003 which are set out on pages 3 to 7 which are set out on pages 3 to 7

### Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

### Basis of examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the Act and
  - to prepare accounts which accord with the accounting records and
  - to comply with the accounting requirements of the Acthave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
- 3 which gives me reasonable cause to believe that in any material respect the accounting rules of the Group's/District's constitution have not been met.

Name: .....

Qualification: .....

Address: .....

.....

Date: .....